

Evergreen Shelter Program

Part-time Youth Counselor

SUMMARY: This position is responsible for providing services to runaway and homeless youth and other youth in crisis, ages 9-17. This position requires a team approach and the ability to coordinate services with other youth counselors and referring agencies.

DUTIES: Services provided include:

Intake assessments.
Individual, parent/family, and group counseling.
Youth supervision in the house and during activities.
Case management services.
Household duties (cooking, dishes, light cleaning, etc.).
Other duties as assigned.

QUALIFICATIONS:

Prefer person working toward a Human Services degree.
Must be able to work flexible schedule. The Shelter has day, evening, night, and weekend shifts. The Shelter will try to accommodate school schedules. We especially need individuals who are willing to work holidays (Thanksgiving and the day following, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, etc.)
Must be 21 years or older.
Must have a valid driver's license.
Must maintain client confidentiality and abide by the Data Privacy Act.
Must not be disqualified pursuant to Minnesota's Applicant Background Study.

SALARY: Starting salary of \$8.50/hour

DEADLINE DATE: Applications are accepted on an ongoing basis.

Send Evergreen employment application, résumé and a cover letter to:

Randy Walden
Human Resources Manager
P.O. Box 662
Bemidji, MN 56619

For more information call Gary Russell or Bill Maddox at 751-4332 normal office hours.